Rayat Shikshan Sanstha's

Ismailsaheb Mulla Law College, Satara

Administration, Planning and Organization Committees for the academic year 2020-2021

1. College Development Committee (C.D.C)

Sr.No.	Name	Designation	
1	Adv.Ramraje Naik Nimbalkar	Chairperson of the	i) To Supervise the overall
		Management or	working in the college.
		his nominee	
2	Dr. Anil Patil	Secretary of the	ii) To approve the budget
	Vice Chairman Rayat Shikshan Sanstha, Satara	Management or his nominee	estimate and give sanctions to required works and
3	Prof. Dr. N.D. Patil	Local Member	·
4	Adv. D.I.S. Mulla	Local Member	projects.
5	Adv. D.V. Patil	Local Member	;;;) To take managemen
6	Adv. Shayamprasad Begampure	Local Member	iii) To take necessary
7	Prof. C.N. Kamble	HOD Teachers	measures to deal with the
8	Prof. Y.N. Desai	IQAC coordinator	complaint if any
9	Prof. Suryawanshi M.N	Teachers	
	•	Representative	iv) To monitor the
10	Prof. Dr. D.P. Patil	Teachers	administration and
		Representative	development of the staff,
11	Prof. Nikumbh G.Y.	Teachers	students and the college.
		Representative	
12	Shri. R.M. Khan	Non- Teaching	v) To hold at least two
		Representative	meetings in a year
13		President, Student	incettings in a year
		Council	
14	Principal, Dr. S.S.Pawar	Secretary,	vi) To maintain a register of
	Ismailsaheb Mulla Law College, Satara	Student's Council	minutes of the meetings.

Rayat Shikshan Sanstha's Ismailsaheb Mulla Law College, Satara 2. IQAC COMMITTEE

Sr. No.	Name	Capacity	Designation	Particulars of work to be done
1.	Prin.Dr. Pawar S. S.	Head of Institute	Chairperson	i) To update the website
2.	Adv. D.I.S. Mulla	Member from	Member	every year
		Management		ii) To guide and supervise
3.	Adv. Begampure S.V.	Society Nominee	Member	the teaching activity in
4.	Prin. Dr. Pratibha Gaikwad	Society Nominee	Member	preparing annual unit plan according to the syllabi and
5.	Mrs. Suryawanshi M.N.	Alumni Nominee	Member	also for preparation of
6.	Adv. Sawant R.S.	Alumni Nominee	Member	teaching notes and
7.	Adv. Pisal K.M	Industry Nominee	Member	maintaining its record.
8.	Adv. D.V. Patil	Industry Nominee	Member	ii)To prepare SSR and
9.	Prof. Shrilaxmi Rajebhosale	Teacher	Member	upload it on website &
10.	Mr. Kamble C. N.	Teacher	Member	submitted to NAAC.
11	Dr. Patil D.P	Teacher	Member	ii) To encourage use of audio visual aids and diff
12.	Shri. Nikumbh G.Y.	Teacher	Member	ICT techniques, teaching
13	Smt. Miss. Jawale R.J.	Teacher	Member	methods, such as
14	Shri. Kolekar Y.P.	Teacher	Member	simulation exercises Role
15	Shri. Mugai A.P.	Teacher	Member	play etc.
16	Shri. Khan R.M.	Senior	Member	iii) To undertake faculty
		Administrative		development programme
		officer		and various Co-curricular
17	Shri. Jadhav S.L.	Senior	Member	& extra curricular activities for all round enhancement.
		Administrative		iv) To plan and ensure
		officer		overall quality instainance
18		Student Nominee	Member	in the college.
19		Student Nominee	Member	v) To submit AQAR
20	Mr. Shashikant Gole	Parents Nominee	Member	reports every year to
21	Shri. Desai Y.N.	Senior Teacher as	IQAC Coordinator	NAAC before the due date.
		Coordinator		vi) To maintain record of faculty profile and self
				appraisals in prescribed for
				mat.
				vi) To organize IQAC
				activities as per the UGC
				guidelines.
				vii) To co-ordinate the RQMS
				activity in the college.
				viii) To hold Four meetings
				in a year ix) To maintain a register of
				minutes of the meetings.
				x) To implement NAAC
				Reaccreditation process as
				per the norms & guidelines
				from Rayat Shikshan
				Sanstha.

3. ADMISSION COMMITTEE

Sr.	Name	Designation	Particulars of work to be done
No.			
1	Prof. Mr. Nikumbh G.Y	Member	i) To conduct online admission to Law Degree Course and other
		Secretary	courses run by the college. ii) To determine the seats available for each class and decide
2	Prof. Desai Y.N	Member	the vacant seats to be filled for open & reserved category
3	Prof. Kamble C.N	Member	through Merit & reservation list, as per online admission
4	Prof. Suryawanshi M.N.	Member	procedure.
5	Prof. Patil D.P.	Member	iii) To scrutinize all applications as per the Merit List, Reservation List and approve them.
6	Prof. Jawale R.J.	Member	iv) To check the admission forms & other documents.
7	Mr. Khan R.M.	Member	Prepare & display necessary information on Notice Board.
8	Mr. Jadhav S.L	Member	v) To interview the students.
			vi) To carry out the admission procedure as per the
			prescribed rules of BCI, UGC, Government & University.
			vii) To Finalize and update the roll call list & list of repeaters.
			viii)To update the prospectus and website every year
			ix) To hold at least two meetings in a year.
			x) To maintain a register of minutes of the meetings.

4.B. C. CELL STANDING COMMITTEE.

Sr. No.	Name	Designation	Particulars of work to be done
1.	Dr. Mrs. Pawar S. S.	Chairperson	i) To send report of the admission details to
2.	Prof .Mrs Suryawanshi	Member	the University
	M.N		ii) To display information about various
4.	Prof. Mr. Kamble C. N.	Member	concession to students.
5.	Prof. Shri. Desai Y.N.	Member	
6.	Prof. Miss. Jawale R.J.	Member	iii) To hold at least two meetings in a year.
7.	Shri. Mugli A.P	Member	
8.	Shri. Khan R.M	Member	vi) To maintain a register of minutes of the meeting.
9.	Shri. Jadhav S.L	Member	meeting.
		Secretary	

5.Students' Council & Gymkhana Committee

Sr. No.	Name	Designation	Particulars of work to be done
1.	Dr. S. S. Pawar	Chairperson	i) To Co-ordinate students in organizing sports and
2.	Prof. C.N. Kamble	Member Secretary	various events in the college. ii) To organize various student welfare activities.
3.	Prof. Miss. Jawale R. J.	Member	iii) To form Students' Bar Association. iv) To form Students' Council and conduct the
4.	Prof. Mr. Desai Y. N.	Member	election of secretary to students' Council as per university rules. v) To make arrangements & organize sport activities
5.	Prof. Suryawanshi M. N.	Member	for the college. vi) To send college teams for participation in sports
6.	Prof. Dr. Patil D.P.	Member	conducted by universities & submit written report of all sports events.
7.	Prof. Nikumbh G.Y.	Member	vii) To prepare Gymkhana Report at the end of the academic year.
8.	Shri. Khan R.M	Member	viii) To maintain discipline in the college. ix) To make and implement the rules regarding I-Card and
9.	Shri. Pawar S.S.	Member	dress code. x) To take necessary actions to improve attendance among law students to lectures & Programmes
10.			xi) To hold at least two meetings in a year. To maintain a register of minutes of the meetings

Rayat Shikshan Sanstha's Ismailsaheb Mulla Law College, Satara

ANTI - RAGGING COMMITTEE

Sr. No.	Name	Designation		
1.	Shri. Nikumbh G.Y	Chairperson	i) To display the information about the	
2.	Shri. Shashikant	Member Representatives of Civil	committee in the	
	Gole	& Police Administration	college and college website	
3.	Shri. Prashant Jagtap	Member Local Media	ii) To take necessary measures including	
4.	Adv. Manisha Shirke	Member Non-Governmental	surprise visits in	
		Organization's Member / Ex-	campus to prevent ragging in the college	
		Student	and deal with the complaint if any.	
5.	Shri. Sanjay	Member Representatives of	iii) To undertake programs for	
	Deshmukh	Parents	personality development of the	
6.		Member Representative of	students.	
		Students belonging to fresher	iv) To supervise the working of CCTV in	
		Category as well as Senior	the college premises. v) To hold at least	
		Students	three meetings in a year.	
7.	Shri. Khan R.M	Member Non-Teaching Staff	vi) To maintain a	
8.		Member Fresh Student	register of minutes of the meetings.	
9.	Mrs. Suryawanshi M.N.	Member Ex-Student		
10	Shri. Kolekar Y.P.	Member Lecturer		

Rayat Shikshan Sanstha's Ismailsaheb Mulla Law College, Satara

Internal Complaint Committee (ICC)

Sr.No	Name	Designation	
1	Mrs. Suryawanshi M.N.	President	i) To display the information
2	Dr. Patil D.P.	Female Member	about the committees in the
3	Adv. Inamdar P.C.	Female Member	college.
4	Shri. Khan R.M	Non-Teaching Member	ii) To take necessary measures
5	Smt. Bobade S.V	Non-Teaching Memebr	to prevent sexual harassment
6	Adv.Barge M.V	NGO-Member	in the college and deal with the
7		Student Representatitve	complaint if any.
			iii) To undertake programmes
			for personality development of
			the girls.
			iv) To hold at least three
			meetings in a year.
			v) To maintain a register of
			minutes of the meetings.

8.PURCHASE COMMITTEE

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prin.Dr. Pawar S.S.	Chairperson	i) To recommend purchase of items.
2.	Prof. Suryawanshi M.N	Member	ii) To invite quotations for the same.
3.	Prof. Mr. Desai Y. N.	Member	iii) To purchase the things as per the prescribed
4.	Dr. Patil D.P.	Member	rules, considering the requirement of
5.	Shri. Jadhav S.L	Member	Secretary students, staff & employees and the
6.	Shri. Mugli A.P	Member	existing budget of the college.
7.	Shri. Kolekar Y.P	Member	iv) To update the Stock register and Dead Stock
8.	Shri. Khan R.M	Member	register every year to include all purchases.
			V) To hold at least two meetings in a year.
			vii)To maintain a register of minutes of the
			meetings.

9. <u>Lead College Activity Committee: -</u>

Sr. No.	Name	Designation		Particulars of work to be done
1.	Shri. Mugali A.P.	Chairperson	i)	To Call Meeting for deciding the Guest of
2	Prof. Nikumbh G.Y.	Member		Honour, Chairperson, Resource person etc
3	Prof. Suryawanshi M .N	Member	ii)	To Conduct the Programme
4	Prof. Patil D.P.	Member	iii)	To give publicity to write report &
5	Prof. Kamble C.N.	Member		proceeding.
6	Prof. Desai Y.N.	Member	iv)	To submit the budget and utilization with
7	Shri. Khan R.M	Member		report of the lead college activities to the Lead College in the cluster.

10. LIBRARY ADVISORY COMMITTEE

Sr. No.	Name	Designation	Particulars of work to be done
1	Dr. Pawar S.S.	Chairperson	i) To decide the books to be purchased for each class that are
2	Mr. Mugli A.P.	Secretary	prescribed & recommended by University.
3	Prof. Mr. Kamble C. N.	Member	ii) To subscribe for law journals & other Magazines. iii) To display New Arrivals on the notice board.
4	Prof. Mrs. Suryawanshi M. N.	Member	iv) To display New Arrivals on the notice board. iv) To invite suggestions from staff & students regarding purchase of books
5	Prof. Mrs. Patil D. P.	Member	& subscription to Journals & Book Bank.
6	Prof. Miss. Jawale R.J.	Member	v) To make rules & regulations for proper functioning of the
7	Prof. Nikumbh G.Y.	Member	library & the Computer Lab. vi) To supervise the use of study Room, Computer Lab, Reading
8	Prof. Desai Y.N.	Member	Room and maintain entry Register for record
9	Prof. Kolekar Y.P.	Member	vii) Take disciplinary action regarding loss of books, late return of the books, damage to books etc
10		Member	viii) To make yearly report of books damaged, lost etc.
11		Member	ix) To hold at least Two meetings in a year.x) To maintain a register of minutes of the meetings.
12		Member	
13	Shri. Jadhav S.L	Member	
14	Shri. Pawar S.S.	Member	

11.BUILDING MAINTENANCE & DEVELOPMENT COMMITTEE

Sr.	Name	Designation	Particulars of work to be done
No.			
1.	Prof. Mr. Kamble C. N.	Chairperson	i) To supervise the regular maintenance of the building &
2	Prof. Mrs. Suryawanshi M.N.	Member	surrounding area., regular cleaning of water tanks. Etc.
3	Prof. Mr. Desai Y. N.	Member	ii) To Maintain the existing furniture is good condition & to
4	Prof. Dr. Patil D.P	Member	suggest & conduct repairs, replacement whenever necessary iii) To suggest purchase of new furniture for the college,
5	Prof. Mr. Nikumbh G.Y.	Member	whenever necessary. To explore opportunities of
6	Prof. Smt. Jawale R.J	Member	infrastructure development.
7	Prof. Mr. Mugali A.P.	Member	iv) To provide for the safety measures in the premise, to
8	Shri. Jadhav S.L	Member	maintain First Aid, Fire fighting equipments etc.
9	Shri. Khan R.M	Member	v) To hold at least two meetings in a year.
10	Shri. Pawar S.S.	Member	vi) To maintain a register of minutes of the meetings.

12. Alumni Committee

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Suryawanshi M.N	Chairperson	i) Prepare a list of Senior Lawyers from Satara
2.	Prof. Desai Y.N.	Member	District Bar / Taluka Bar
3.	Prof. Nikumbh G.Y.	Member	ii) To allocate the student for lawyers chamber work
4.	Adv. D.I.S. Mulla	Member	and court observance as per the internship rules.
5	AdvKhade L.K	Member	iii) To prepare database of all alumni and publish on
6	Adv. Pisal K.M	Member	college website.
7	Adv. Poonam Inamdar	Member	iv) To organized alumni meet and other interactive
8	Adv. Rafik Shaikh	Member	programs involving alumni.
9	Adv. Yogendra Satpute	Member	v) To inform alumni about activities held in the
10	Adv. Sham Begampure	Member	college from time to time.
11	Adv. Manisha Barge	Member	vi) To hold at least two meetings in a year
12	Adv. Rajashri Sawant	Member	vii) To maintain a register of minutes of the meetings.

13. Legal Aid Committee

	ald Committee		
Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Kamble C.N.	Chairperson	i) Prepare a list of Senior Lawyers from Satara
2.	Prof. Desai Y.N.	Member	District Bar / Taluka Bar
3.	Prof. Nikumbh G.Y.	Member	ii) To allocate the student for lawyers chamber work
4.	AdvKhade L.K	Member	and court observance as per the internship rules.
5.	Adv. Yogendra Satpute	Member	iii) To organize legal aid camps & legal literacy
6.	Adv. Pisal K.M	Member	programmes.
7.	Adv. Shinde P.S	Member	iv) To conduct the activities for legal aid clinic.
8	Adv. Poonam Inamdar	Member	v) To hold at least two meetings in a year
9	Adv. Rafik Shaikh	Member	vi) To maintain a register of minutes of the
10	Adv. Anupama Gharge	Member	meetings.
11	Adv. Yogesh Kolekar	Member	
12	Adv. Rajebhosale	Member	
13	Adv. Sham Begampure	Member	
14	Adv. Manisha Shirke	Member	
15	Adv. Rajashri Sawant	Member	

14. UGC Committee

Sr. No.	Name	Designation	Particulars of work to be done
1.	Dr. Pawar S.S.	Chairperson	i) To Study all U.G.C. / University /Education
2.	Prof. Mr. Desai Y.N	Secretary	Department. Circulars & Scheme and apply for them in
3.	Prof. Miss. Jawale R.J.	Member	time to prepare proposals for various projects & schemes.
4	Prof. Dr. Patil D.P	Member	ii) To implement the schemes and send utilization to the UGC.
5	Prof. Mr. Nikumbh G.Y.	Member	iii) To maintain record of activities taken on per rules.
6	Prof. Ms. Suryawanshi	Member	iv) To hold at least two meetings in a year.
7	Prof. Mr. Mugli A.P.	Member	v) To maintain a register of minutes of the meetings.
8	Shri. Khan R.M	Member	

15. STUDENT WELFARE COMMITTEE-

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Mrs. Patil D.P.	Chairperson	i) To display the information about the committee in the college.
2	Prof. Mr. Kamble C. N.	Member	ii) To take necessary measures to organize parent teacher
3	Prof. Mrs. Suryawanshi M.	Member	meetings in the college and to take feedback from the parents. iii) To undertake programmes for personality development of the
4	Prof. Mr. Desai Y. N.	Member	students and to monitor their present in the class.
5	Prof. Mr. Nikumbh G.Y.	Member	iv) To inform the parents in case of continuous / substantial
6	Prof. Miss. Jawale R. J.	Member	absence from college.
7		Student	v) To invite suggestions regarding student welfare from students & Staff.
		Nominee	vi) To provide Educational Counseling & carrier guidance to
8	Ms. Pradnya Raut	Student	students.
	J S S S S S S S S S S S S S S S S S S S	Nominee	vii) To display information regarding Co-curricular & Extra
9	Shri. Akash Jadhav	Student	curricular activities on the notice board. viii) To prepare a panel of students & to encourage them for
		Nominee	participation in various
10	Mr. Khan R.M.	Member	competitions, Seminars, workshops etc.
11	Mr. Jadhav S.L	Member	ix) To improve the infrastructural & reading room facilities &
		2.22222	support available to students. x) To ensure proper sanitation, cleanliness, hygiene, drinking
			water etc for students.
			xi) To organise various activities for all round personality
			Development of students.
			xii) To encourage students to participate in Youth festival & other cultural activities.
			xiii) To update the prospectus and website every year.
			xiv) Maintain the monthly record of attendance of students &
			send letters to absent students whose attendance falls below the
			prescribed 75% ii) Take disciplinary action in respect of students, whose
			attendance falls bellow 75% as per university rules.
			iii) Prepare a report of action taken per term.
			iv) Prescribe the Dress Code for boys and girls.
			v) Make and implement the rules regarding dress code.
			vi) To hold at least the Two Meetings in a Year.
			vii) To maintain a register of minutes of the meetings.

16. Staff Welfare Committee -

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Mrs. Suryawanshi	Chairperson	i) To keep the record of all activities & to prepare
	M.N		report arranged by the committee. academy & to
2	Adv. D.V. Patil	Member	prepare report every year
3	Adv. D.I.S. Mulla	Member	ii) To hold at least two meetings in a year
4	Prof. Jawale R.J	Member	iii) To maintain a register of minutes of the
5	Prof. Rajebhosale S.S	Member	meetings.
6	Prof. Mrs. Patil D.P.	Member	iv) To invite suggestions for Staff Welfare from
7	Prof. Mr. Nikumbh G.Y.	Member	Teaching & Non-Teaching Staff and implement
8	Adv. Begampure S.V	Member	them.
9	Prof. Kamble C.N.	Member	v) To supervise the facilitation of sanitation,
10	Prof. Desai Y.N.	Member	drinking water, recreation of staff & suggest means to improve them.
11	Shri. Khan R.M	Member	
12	Shri. Mugali A.P	Member	

17. Career Guidance, Placement & Counseling Cell -

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Patil D.P.	Secretary	i) To provide guidance and expertise for training &
2	Prof. Kamble C.N.	Member	coaching of students for various competitive
3	Prof. Suryawanshi M	Member	exams.
4	Prof. Desai Y.N.	Member	ii) To provide information about career options and provide counseling about career development.
6	Prof. Nikumbh G.Y.	Member	iii) To hold at least two meetings in a year
7	Prof. Jawale R.J.	Member	iv) To maintain a register of minutes of the
8	Adv. Patil D.V	Member	meetings
9	Adv. Mulla D.I S.	Member	v) To allocate students for internship as per rules
10	Adv. Begampure S.V.	Member	of BCI.
11	Adv. Poonam Inamdar	Member	vi) To facilitate final placement of students.
12	Adv. Shinde P.S	Member	vii) To organize programmes for career guidance
13	Adv. Pisal K.M	Member	and prepare MOU with the law firms. viii) To provide for the coaching for various
14	Prof. Kolekar Y.P.	Member	competitive exams.
15	Adv. Rafik Shaikh	Member	ix) To hold at least two meetings in a year
16	Adv. Sawant R.S	Member	x) To maintain a register of minutes of the
17	Shri. Khan R.M	Member	meetings.

18. College Activity Organisation Committee –

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Mr. Nikumbh G.Y	Secretary	i) To display notices and seek participation of students in various
3.	Prof. Mr. Kamble C. N.	Member	activities & competitions.
4.	Prof. Mrs. Jawale R.J.	Member	ii) To send college team after proper selection for various competitions.
5.	Prof. Mr. Desai Y. N.	Member	iii) To maintain record of all activities held in the college & all
6.	Prof. Mrs. Patil D.P.	Member	representations on behalf of the college.
7.	Prof. Mrs. Suryawanshi M.N	Member	iv) To Co-ordinate student participation & active involvement in
10	Prof. Mugli A.P.	Member	organization of the college activities and submit report term wise.
11	Adv. Rajashri Sawant	Member	V) To form editorial board for the wall paper & a magazine to publish the
12	Prof. Rajebhosale	Member	annual magazine the Jurist.
13	Prof. Kolekar Y.P	Member	vi) To give proper publicity in press of all events organized by the
14	Shri. Khan R.M.	Member	college.
	Shri. Jadhav S.L		vii) To hold at least two meetings in a year
			viii) To maintain a register of minutes of the meetings.

Rayat Shikshan Sanstha's Ismailsaheb Mulla Law College, Satara

GRIEVANCE REDRESSAL COMMITTEE.

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Mr. Kamble C. N.	Secretary	i) To tackle the grievances of students,
2.	Adv. DIS Mulla	Member	teaching and administrative staff referred to
3.	Prof. Suryawanshi M.N.	Member	the committee.
4.	Prof. Dr. Patil D.P.	Member	ii)Try to promote friendly & amicable relationship among students, faculty and
5.	Prof. Desai Y.N	Member	other members of the institution. iii) To arrange for counseling of Students.
6.	Prof. Nikumbh G.Y.	Member	iv)To hold at least two meetings in a year. v)To maintain a register of minutes of the
7	Prof. Jawale R.J	Member	meetings.
8	Shri. Khan R.M	Member	

20. Teaching, Learning Evaluation & Merit Promotion Committee

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Desai Y.N.	Secretary	i) To Co-ordinate staff participation in organizing bridge
3	Prof. Suryawanshi M.N.	Member	courses, Remedial Lectures and students progression
4	Prof. Jawale R.J.	Member	activities.
5	Dr. Patil D.P	Member	ii) To suggest & implement innovative teaching methods
6	Prof. Nikumbh G.Y.	Member	& evaluation technique.
7	Prof. Kamble C.N.	Member	iii) To facilitate analysis and evaluation of the student
8	Prof. Kolekar Y.P	Member	performance in examinations.
9	Prof. Rajebhosale	Member	iv) To provide academic counseling to weaker students &
10	Prof. Shinde G.S.	Student Nominee	to progressive students.
11	Ms. Kiran Shinde		v) To hold at least two meetings in a year
	Mr. Vikram Navale		vi) To maintain a register of minutes of the meetings.

21.TIME TABLE COMMITTEE.

Sr.	Name	Designation	Particulars of work to be done
No.			
1.	Prof. Ms. Suryawanshi M.N	Chairperson	i) To prepare time table as per subject wise allotment to
2	Prof. Shri. Desai Y.N	Member	teachers in the staff meeting.
3	Prof. Mr. Kamble C. N.	Member	ii) To execute the time table every day as per schedule.
4	Prof. Dr. Patil D.P.	Member	iii) To adjust the time table incase of C.L. or D.L. of
5	Prof. Ms. Jawale R.J	Member	teachers to ensure smooth conduct of lectures.
6	Prof. Nikumbh G.Y.	Member	iv) To ensure compilation of syllabus within term, need
7	Prof. Kolekar Y.P	Member	based conduct of extra lectures, revision lectures etc.
	Prof. Rajebhosale S.S.	Member	v) To tackle the grievances if any.
			vi)To hold at least two meetings in a year.
			vii)To maintain a register of minutes of the meetings.

22. Staff Academy & Research Promotion Committee -

Sr. No.	Name	Designation	Particulars of work to be done
1.	Prof. Mrs. Patil D.P.	Chairperson	i) To organize lecture by Faculty member
3	Prof. Kamble C.N.	Member	on various subjects at least once in every
4	Prof. Suryawanshi M.N.	Member	month.
5	Prof. Desai Y.N.	Member	ii) To keep the record of all lectures
6	Prof. Mr. Nikumbh G.Y.	Member	arranged by the staff academy & to
7	Prof. Mrs. Jawale R.J.	Member	prepare report every year.
8 9	Prof. Mr. Kolekar Y.P. Prof. Ms. Rajebhosale	Member Member	iii) To hold at least two meetings in a year iv) To maintain a register of minutes of the meetings.

23. Extra Curricular Activities Committee <u>-</u> (Youth Festival, Moot Court, Debate, Elocution, Essay Competition etc.)

Sr.	Name	Designation	Particulars of work to be done
No.			
1.	Prof. Miss. Jawale R. J.	Chairperson	i) To Select and nominate students for representing the
3.	Prof. Mr. Kamble C. N.	Member	college in Extra Curricular Activities including
4.	Prof. Mrs. Suryawanshi M.N.	Member	Moot Court, Elocution, Essay, Debate & Other
5.	Prof. Mrs. Patil D.P.	Member	Competition.
6.	Prof. Mr. Desai Y. N.	Member	ii) To Send registration forms after taking undertaking &
7.	Prof. Mr. Nikumbh G.Y.	Member	declaration from.
8.	Miss. Soha Shah	Student Nominee	iii) To prepare a report of all participations by students
9.		Student Nominee	per semester and keep a record of all certificates
10	Mr. Khan R.M.	Member	& prizes.
11	Mr. Jadhav S.L	Member	iv) To take at least 4 meetings in a yearv) To maintain a register of minutes of the meetings.

24. PUBLICITY COMMITTEE:-

Sr.	Name	Designation
No.		
1	Prof. Dr. Patil D.P.	Chairperson
2	Prof. Mr. Nikumbh G.Y	Member Secretary
3	Prof. Jawale R.J.	Member
4	Prof. Kamble C.N	Member
5	Prof. Suryawanshi M.N.	Member
6	Prof. Desai Y.N	Member
7	Prof. Bhosale A.U	Member
8	Prof. Rajebhonsle S.S.	Member
9	Prof. Mukund Phadke	Member
10	Mr. Khan R.M.	Member
11	Mr. Jadhav S.L	Member

24. AAA COMMITTEE:-

Sr. No.	Name	Designation
1	Prof. Kamble C.N	Chairperson
2	Prof. Desai Y.N	Member
3	Prof. Suryawanshi M.N	Member
4	Prof. Dr. Patil D.P	Member
5	Prof. Nikumbh G.Y	Member
6	Prof. Smt. Jawale R.J	Member
7	Shri. Mugali A.P	Member

8	Shri. Khan R.M	Member
9	Shri. Jadhav S.L	Member